

## REQUIREMENTS FOR A SCIENTIFIC ARTICLE

### *GENERAL TECHNICAL REQUIREMENTS*

The text of the manuscript should be typed in the MS Word text editor; the file must be saved in one of the following formats: \*.rtf, \*.doc, \*.docx. Page format – A4, font – Times New Roman (regular), font size – 14.

Margin parameters: – left – 30 mm; – right – 15 mm; – top – 20 mm; – bottom – 20 mm; – alignment – justified; – line spacing – 1; – paragraph indent – 1.25 cm.

### *REQUIREMENTS FOR THE STRUCTURE OF THE ARTICLE*

**The manuscript submitted for publication must contain:**

- 1. UDC** (Universal Decimal Classification);
- 2. Full name of the author** (expanded, left-aligned, bold font, 12 pt, line spacing 1)/

**Surname, first name, patronymic**,  
academic degree, academic title,  
position, place of employment (name of the institution in the nominative case),

city, country;

ORCID ID (registration on the website – <https://orcid.org/register>);  
email@email.com;

**Surname, first name, patronymic** (for each co-author),

academic degree, academic title, position,

place of employment (name of the institution in the nominative case),

city, country;

ORCID ID (registration on the website – <https://orcid.org/register>);  
[email@email.com](mailto:email@email.com)

**3. TITLE OF THE ARTICLE** (14 pt, bold font, uppercase letters, paragraph without first-line indent, center alignment).

The title of the article may contain no more than 10 words, and must reveal the essence of the problem to a wide audience of scientists. Abbreviations are not allowed.

**4. Abstract.** The word "**Abstract**" (bold font, 14 pt). Next on the same line is the text of the abstract in the language of the original text of the article (if the article is in Ukrainian, the abstract must be in Ukrainian; if the article is in English, the abstract must be in English). The abstract must be up to 1800 characters (with spaces). For articles prepared in Ukrainian, the title of the article, abstract, and keywords in English are added.

5. The phrase "**Keywords**" (bold font, 14 pt). Next on the same line are the keywords – from 5 to 10 terms, separated by a semicolon ";".

**The total number of pages of the article** must be not less than 0.5 printed sheets (12 pages) and not more than 1 printed sheet (24 pages).

**6. The text of the article must contain the following mandatory elements:**

#### **INTRODUCTION**

**Statement of the problem.** In this part of the article, the problem addressed by the research and its connection with important scientific or practical tasks is described.

**Analysis of (major) recent research and publications** In this subsection, an analysis of the works that initiated the solution to the outlined problem and on which the author relies is carried out. As a result of the source analysis, the previously unresolved parts of the general problem to which the article is devoted must be highlighted: – references to sources are given in square brackets, for example [10]; – pages are separated by a comma [3, p. 35]: 3rd source, 35th page; – when citing several sources simultaneously, each number must be listed separately, in its own brackets, separated by a comma or dash: [3], [4], [5], [6] or [3] – [6].

#### **AIM AND TASKS**

### *Aim of the article*

*Tasks* involve the generalization of data aimed at formulating a hypothesis or concept, a certain model, developing and selecting methods, as well as the conditions for conducting the research.

## **THEORETICAL FRAMEWORK**

This section presents the concepts, approaches, principles, methods, and other provisions on which the research is directly based. The main terms, concepts, and categories underlying the research are indicated.

## **RESEARCH METHODS**

This section may describe the methodology for preparing and conducting the research, the experimental base, research participants, or investigated objects. The characteristics, criteria, indicators, and parameters by which they were evaluated are also indicated. The titles and registration numbers of scientific programs, projects, and research works within which the research was conducted may be provided.

## **RESEARCH RESULTS**

This section contains the analysis and justification of the obtained scientific results. Division into subsections and paragraphs is recommended.

### **Formatting of specific objects**

All illustrations, program codes, and tables must be placed directly after the text where they are first mentioned, or on the next page.

### **Lists**

Lists are formatted as follows:

- numbered lists – "1.", "1)", "a)", "VI.";
- bulleted lists – "-".

### **Formulas**

Formulas and individual mathematical symbols and letters for designating quantities in the text must be typed in the MS Equation editor, without framing

and shading. Font – **Times New Roman, 14 pt**, center alignment, numbering – in parentheses, on the right:

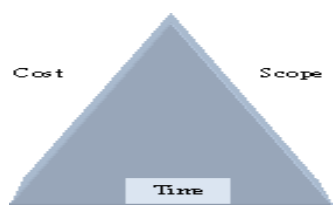
$$h_w \square \quad (1) \quad \sqrt{\sum_{j=1}^{r_0} cit_j}$$

where  $cit$  is the number of citations,  $r_0$  – is the largest index of the series  $j$ , that  $rw_j$   $cit_j$

### Figures

Illustrations (photographs, drawings, diagrams, graphs, maps, website screenshots) and tables must be provided directly after the text where they are first mentioned, or on the next page. All figures must be referenced in the text. Illustrations are denoted by the word "Fig.", numbered sequentially with Arabic numerals, and center aligned. The titles of the illustrations are placed after their numbers. Illustrations are supplemented with explanatory data (figure caption). The title of the figure is capitalized and must be placed in the middle of the page below the illustration, in italics. A period is not placed after the title. The quality of the illustrations must ensure their clear reproduction.

All objects in simple figures created in **Word** must necessarily be grouped. Illustrations in the article can be black-and-white or color, have a uniform style, and be submitted in one of the formats (jpg, bmp, tif, gif) with a resolution of not less than **300 dpi**; if there is one figure in the text, it does not have a number; one blank line must be left before the figure and after its caption.



*Fig. 1 Harold Kerzner's Triangle*

### Tables

Tables are numbered, center-aligned, without indents. Caption "Table 1": italics, right-aligned; if there is one table in the text, it does not have a number. Table title format: center alignment, bold, position – above the table. One blank line must be left after the table.

*Table 1*

**Title of the table**

|       |       |       |
|-------|-------|-------|
| ..... | ..... | ..... |
| ..... | ..... | ..... |
| ..... | ..... | ..... |

**Source:** [5] / created by the author based on [5; 6] / created by the author

**CONCLUSIONS**

This section briefly summarizes the results of the research presented in the main part, and mandatorily indicates:

**PROSPECTS FOR FURTHER RESEARCH IN THIS DIRECTION**

**Personal contribution of the authors**

All persons listed as authors must meet the requirements for authorship, with an indication of a significant contribution to the work according to the following criteria:

- significant contribution to the concept / development of the work plan or data collection, analysis, interpretation of data for the research;
- writing the article or its substantial revision considering important intellectual content;
- final approval of the version for publication, etc.

All authors must give consent to take responsibility for all aspects of the research, regarding issues of accuracy, reliability, and integrity of any part of the publication.

**Ethical Statement**

Authors confirm that the research was performed in compliance with the principles of good scientific practice and in accordance with the international ethical standards of publication ethics "COPE" (Committee on Publication Ethics), etc.

### **Statement on the use of AI**

If the article uses results generated by artificial intelligence, specify the tools, services, generation methods, and/or a link to the corresponding computer program or its description, and indicate the purposes of their application.

### **Acknowledgment**

This section expresses gratitude to individuals, institutions, or organizations that assisted in conducting the research or preparing the manuscript. The acknowledgment must be concise, professional, specific, with a clear indication of the contribution.

### **Conflict of interest**

All manuscripts submitted for publication must contain a statement on the presence or absence of any financial and non-financial conflicts of interest that could affect the reliability and integrity of the research.

### **Financing**

All manuscript submissions must contain a funding statement with detailed information on the sources of research funding: the organization that provided the funding (indicate the full name); research grant (title, date of grant receipt); title of the research topic (institution, number, date of approval); personal funds. If no targeted funding was provided for the research, it should be indicated: the authors received no financial support for their research.

### **REFERENCES**

The list of references is compiled in accordance with the APA style (the international style for formatting bibliographic references in scientific publications in the social sciences). More details on APA style requirements can

also be found at the links: <http://www.apastyle.org> and/or <https://www.mendeley.com/guides/apa-citation-guide>

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3. Application (if there are co-authors – joint, signed by all co-authors) stating that the article is the author's own development, has not been published anywhere before, and is not under consideration in other publications; the authors give their joint written consent to the publication of the material specifically in the publication of the State Higher Education Institution "University of Educational Management" of the NAES of Ukraine.

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