

APPEAL PROCEDURE

Review process

The journal accepts articles of a theoretical and methodological nature on the aforementioned scientific issues. A manuscript that does not correspond the topics or requirements of the publication may be rejected immediately by the executive editor.

The Editorial Board supports the world standards of transparency of the expert evaluation process; therefore, it practices a double anonymous review of manuscripts: the author and the reviewer are not notified of each other's names. Previously, all their personal data is removed from the text of articles and file properties.

Articles submitted to the journal are sent to be reviewed by two independent experts. On receiving the annotation of the article, reviewers agree or refuse to review this material. In the case of refusal, other reviewers are appointed.

The reviewers process the material and evaluate its scientific level by completing the Review Form, thus indicating their comments. Additionally, experts can download files with corrected manuscripts or materials that have been used to refine the article.

After completing the main Review Form, reviewers choose one of the suggested recommendations:

- Accept the submission – the submission is ready for publication and is accepted without modification.
- Necessary to correct – the article is accepted if the author corrects the stated remarks.
- Return to another review – revision and another review is necessary.
- Submit to another edition – the subject matter of the article corresponds another journal.
- Reject the submission – the submission does not meet the requirements of the publication.
- See comments – does not satisfy any of the previous recommendations.

After completing the review process, all relevant information is sent to the author. The author finalizes the manuscript and sends a new version to the Editorial Board of the journal. If the manuscript has not been returned or the causes of its delay have not been reported to the Editorial Board, it is cancelled from the queue and deleted.

Reviewers re-examine the revised manuscript and approve it for publishing.

Appeal procedure

If the author does not agree with certain reviewer's remarks, he/she has the right to send an appeal in the form of «reviewer's remark – author's comment» to the Editorial Board. This document is sent to the reviewer and, in cooperation with the Editorial Board, the corresponding decision on the manuscript is taken.

In the case when reviewers state opposing resolutions regarding the submitted manuscript (accept/reject), the Editorial Board communicates with both and collects all comments to agree on the position for publication of the material.

If negotiation fails, the Editorial Board appoints an independent expert.